

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**MAY 24, 2016**

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey

The meeting was called to order by Mrs. Widdis, Board President, at 7:00 P.M.

**A. ROLL CALL**

Mrs. Widdis – President - absent	Mr. Grant – 7:30 P.M.	Mr. Parnell
Mr. Dangler - Vice President	Dr. Critelli	Mr. Covin
Mrs. George	Mr. Zambrano	Rev. Bennett

**Administrator's Present**

Dr. Salvatore	Mr. Genovese	Ms. Dudick
Mr. Freeman	Mrs. Valenti	

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mrs. Widdis, Board President, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mrs. Widdis made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters

C-1. **STATEMENT TO THE PUBLIC (continued)**

are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mr. Parnell, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (C-3).

Ayes (7), Nays (0), Absent (2) Mrs. Widdis and Mr. Grant

C-3. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:06 P.M.**

That the Board approve the following Resolution -

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, the Long Branch Board of Education wishes to discuss **litigation with Michael Seward** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

**NOW, THEREFORE, BE IT RESOLVED**, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes 7  
Nays: 0  
Absent: 2 (Mrs. Widdis and Mr. Grant)  
Date: May 24, 2016

The Board returned to open session at 7:26 P.M.

## **ROLL CALL**

Mrs. Widdis – President - absent	Mr. Grant – 7:30 P.M.	Mr. Parnell
Mr. Dangler - Vice President	Dr. Critelli	Mr. Covin
Mrs. George	Mr. Zambrano	Rev. Bennett

Motion was made by Mr. Dangler, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (C-4).

Ayes (7), Nays (0), Absent (2) Mrs. Widdis and Mr. Grant

### **C-4. APPROVAL OF SETTLEMENT IN CIVIL RIGHTS ACTION**

That the Board approve the settlement of Michael Seward's civil rights action.

Mr. Grant arrived to the meeting at 7:30 P.M.

### **D. APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of April 26, 2016
- Executive Session minutes of April 26, 2016
- Regular Meeting minutes of April 27, 2016

### **E. SECRETARY'S REPORT**

Mrs. George gave a report to the Board regarding the Finance Committee meeting and discussed the opportunity to complete the old High School by way of a bond referendum.

Mr. Genovese spoke regarding the 5 different times for which the referendum could be held.

There was also discussion centered on having this particular election at the same time as the annual election. The Board appeared to be more favorable to holding this referendum in December. The Board is also requesting additional information regarding financing from bond counsel before any further commitment would be made. By unanimous consensus, the Board agreed to pursue the opportunity and to request the additional information prior to making a formal resolution

### **1. BUDGET TRANSFER REPORTS – FY16 FEBRUARY AND FY16 MARCH TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

#### **RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

E. **SECRETARY'S REPORT (continued)**

1. **BUDGET TRANSFER REPORTS – FY16 FEBRUARY AND FY16 MARCH TRANSFERS (continued)**

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfer FY16 February and FY16 March Transfers as listed be approved for the months ending February 29, 2016 and March 31, 2016.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:  
Nays:  
Absent:  
Date: May 25, 2016

2. **BOARD SECRETARY'S REPORT – MARCH 31, 2016**

I recommend the Board approve the Board Secretary's Report for the month ending March 31, 2016 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - MARCH 31, 2016**

I recommend the Board approve the Report of the Treasurer for the month ending March 31, 2016 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the March 31, 2016 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese, III, RSBO, QPA  
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of March 31, 2016 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: May 25, 2016

6. **BILLS AND CLAIMS – MARCH 15 - 30, 2016, APRIL 13 - 29, 2016 AND MAY 1 - 25, 2016 FOR CHRIST THE KING AND LAURA WIDDIS**

I entertain a motion that the Board approve the March 15 - 30, 2016, April 13 - 29, 2016 and May 1 - 25, 2016 bills and claims for Christ the King and Laura Widdis (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS - MARCH 15 - 30, 2016, APRIL 13 - 29, 2016 AND MAY 1 - 25, 2016 EXCLUDING CHRIST THE KING AND LAURA WIDDIS**

I entertain a motion that the Board approve the March 15 - 30, 2016, April 13 - 29, 2016 and May 1 - 25, 2016 bills and claims excluding Christ the King and Laura Widdis (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – APRIL 30, 2016**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for April 30, 2016 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF APRIL 30, 2016**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of April 30, 2016 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

## F. SUPERINTENDENT'S REPORT

### 1. PRESENTATION - GREEN TEAM ANNUAL REPORT; SUSTAINABLE JERSEY SCHOOLS

Dr. Salvatore briefed the Board on Sustainable Jersey Schools. He spoke about how each school is extremely active in promoting different opportunities as part of the initiative and that the district has produced over 700 pounds of food that has been distributed to local food pantries.

### 2. RECOGNITION OF ACHIEVEMENT

- A. The following students have been selected as the winners for the Municipal Memorial Day Essay Contest. Each student will be presented with a \$100.00 cash prize and will be reading their essays in the front of City Hall at the Memorial Day Ceremony on Monday, May 30, 2016 at 11:00 A.M.

Siara Perez	-	Gregory School	- Grade 4
Lorenzo Cabana	-	Middle School/LDR	- Grade 6
Margaux Cattelona	-	High School/LDR	- Grade 11

- B. The following students have been selected as the winners for the Seven President's Essay Contest. Each student will be presented with an official proclamation and will be reading their essays in the 2nd Floor Council Chambers of City Hall on Tuesday, May 24, 2016 at 7:30 P.M.

Margaux Cattelona - High School, Grade 11  
Shannon Nutley - High School, Grade 11  
Laura Demytrk - High School, Grade 11  
William Silva - High School, Grade 11  
Kaylee Zarella - High School, Grade 11

- C. Lonell Klina, K-12 Visual and Performing Arts Supervisor, wrote the following article, *Making Connections and Natural Curiosity* to be featured in the Summer issue of SchoolArts Magazine. SchoolArts is a national art education magazine committed to promoting excellence, advocacy, and professional support for educators in the visual arts.

- D. The Amerigo A. Anastasia School has achieved the 2016 Bronze National Healthy Schools Award which is sponsored by the Alliance for a Healthier Generation

### 3. ATHLETIC ACCOMPLISHMENTS

#### 2015-2016 NJSIAA Scholar-Athlete

Alvaro Aquino, Boys Tennis

#### 2015-2016 Monmouth County Athletic Directors' Association Sportsmanship Awards

Nicholas Stoia, Football, Indoor/Outdoor Track & Field  
Madellyne Sanchez, Cross Country, Indoor/Outdoor Track

F. **SUPERINTENDENT'S REPORT (continued)**

3. **ATHLETIC ACCOMPLISHMENTS (continued)**

**2015-2016 NJSIAA Women in Sports Representative**

Emily Balina, Field Hockey, Girls Lacrosse

**2015-2016 NJSIAA News 12 Scholar – Athlete**

Arianna Lynch, Field Hockey, Bowling, Golf

**Football**

Brandon Lane, LB 3<sup>rd</sup> Team All Shore

Joseph Jasio, OL 2<sup>nd</sup> Team All Shore

Cameron Hills, OL 1<sup>st</sup> Team Academic All Shore

Nicholas Stoia, OL 1<sup>st</sup> Team Academic All Shore

**Girls' Basketball**

Che'Kesha Andrews – 1<sup>st</sup> Team All Division, 2<sup>nd</sup> Team All Shore -  
scoring over 1000 points

4. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

Tara Giunta	Stacey Lubischer
Ebony Richard	Nicole Jones
Kymberly Griffin	Angelina Villanueva
Eileen Birkner	Octavia Harrell
Iris Alvarado	Sonia Rhoden
Melinda Santiago	

B) **TEACHER OF THE MONTH - APRIL**

**JENNIFER CAMPBELL**, Preschool Teacher, Lenna W. Conrow  
Early Childhood Learning Center, presented by Rev. Bennett

C) **SUPPORT STAFF OF THE MONTH - APRIL**

**DAHEMIA STEWART**, Instructional Assistant, Lenna W. Conrow  
Early Childhood Learning Center, presented by Rev. Bennett

5. **STUDENT COUNCIL LIAISON'S REPORT** - Shannon Nutley

6. **SCHOOL PRESENTATION** - Lenna W. Conrow Early Childhood Learning  
Center - Early childhood is a time for great imagination. Our thoughts and  
dreams can take us anywhere. Through our preschool Tools of the Mind  
program and Kindergarten Tool's writing program, our students use great  
literature to fuel their dreams. Let us show you how we nourish and  
support our students.

**G. GENERAL ITEMS**

**1. APPROVAL TO ACCEPT ADDITIONAL FY15 IMPACT AID FUNDING**

I recommend the Board approve to accept additional FY15 Impact Aid funding in the amount of \$8,033.80.

I recommend the Board authorize **Bridgette Burt**, Coordinator of Grants and Innovative Programs, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**2. APPROVAL TO FILE 2016 - 2017 PERKINS GRANT APPLICATION**

I recommend the Board approve the filing of the 2016 - 2017 Perkins Grant application in the amount of \$29,731.00.

I recommend the Board authorize **Bridgette Burt**, Coordinator of Grants and Innovative Programs, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**3. APPROVAL TO FILE 2016 - 2017 NJ CHILD ASSAULT PREVENTION GRANT APPLICATION**

I recommend the Board approve the filing of the 2016 - 2017 New Jersey Child Assault Prevention Grant application in the amount of approximately \$15,453.00.

I recommend the Board authorize **Bridgette Burt**, Coordinator of Grants and Innovative Programs, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**4. APPROVAL TO FILE SCHOOL RADON TESTING PROGRAM GRANT APPLICATION**

I recommend the Board approve the filing of the School Radon Testing Program Grant application on behalf of all 11 school locations in the district, in the amount of up to \$2,000 for each school.

I recommend the Board authorize **Bridgette Burt**, Coordinator of Grants and Innovative Programs, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.



**G. GENERAL ITEMS (continued)**

**5. APPROVAL TO RENEW THE SCHOOL BASED YOUTH SERVICES CONTRACT**

I recommend the Board renew the School Based Youth Services contract for July 1, 2016 to June 30, 2017. The contract amount is \$341,184.

I recommend the Board authorize **Kathy Celli**, School Based Youth Services Program Manager, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**6. CONSOLIDATED CHANGE ORDER - #6**

I recommend the Board approve the following Resolution for change order #6 for renovations to the old High School:

**WHEREAS**, Tormee Construction, Inc. has requested consolidated change order #6 for proposed renovations at the old High School pursuant to NJAC 6:20-8.3, be granted for the following:

<b>CHANGE ORDER NUMBER</b>	<b>DESCRIPTION</b>	<b>PRICE</b>
6	Change out privacy panels in boys room	\$1,170.00
6	Radiant panels in 3 toilet rooms	\$3,294.75
6	Trane bookcases at classrooms	\$17,830.00
6	Burglar alarm and doors and swipes	\$20,064.85
6	Pairs of doors at gym	\$3,150.00
6	Door at close at gym	\$935.00
6	Remaining Allowance - included backboard and hoops	-\$4,429.00
6	Remaining JBA contract	-\$11,610.00
6	Upgrade to a 4 coat Bona Supersport water based gym finish	\$2,270.00
6	Window glazing in office area	\$942.00
<b>TOTAL</b>		<b>\$33,617.60</b>

**G. GENERAL ITEMS (continued)**

**6. CONSOLIDATED CHANGE ORDER - #6 (continued)**

**WHEREAS**, the total for the consolidated change order #6 for the proposed renovations at the old High School is \$33,617.60 and,

**WHEREAS**, said funds are available for the change order

**NOW THEREFORE BE IT RESOLVED**, hat the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education") authorizes said change order.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: May 25, 2016

Mr. Genovese explained to the Board in detail the change order as well as the credits as listed in the motion.

**7. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2015 – 2016 SCHOOL YEAR**

I recommend the Board approve the following resolution:

**RESOLUTION**

**WHEREAS**, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

**WHEREAS**, the Long Branch Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

**WHEREAS**, the Long Branch Board of Education desires to authorize its purchasing agent for the 2015 – 2016 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

**NOW THEREFORE BE IT RESOLVED**, that the Long Branch Board of Education does hereby authorize the district's purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

**G. GENERAL ITEMS (continued)**

**7. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2015 – 2016 SCHOOL YEAR (continued)**

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
NASPO ValuePoint Computer	Dell Marketing LLP	89967

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: May 25, 2016

**8. APPROVAL OF AGREEMENT WITH BARNABAS HEALTH – ONE SOURCE**

I recommend the Board approve an agreement with Barnabas Health – One Source for an Employee Assistance Program for FY17 at a total cost not to exceed \$17,660.

**9. RATIFICATION OF FY2016 NURSING SERVICES ASSIGNMENT PLAN**

I recommend the Board ratify the Nursing Services Assignment Plan for FY2016 as required by the New Jersey Department of Education as listed in **APPENDIX G-1**.

**10. APPROVAL TO FILE THE FY2017 NO CHILD LEFT BEHIND ACT GRANT**

I recommend the Board approve the filing of the FY2017 No Child Left Behind Act Grant application in the amount of \$2,185,940. The breakdown is as follows:

TITLE I Part A	\$1,561,970
TITLE II Part A	\$ 362,165
TITLE III	\$ 261,805
Total Allocation	\$2,185,940

I recommend the Board authorize **Bridgette Burtt**, Coordinator of Grants and Innovative Programs, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**11. APPROVAL OF CURRICULA**

I recommend the Board approve the revised curricula to be implemented in September of 2016 as listed in **APPENDIX G-2**.

**G. GENERAL ITEMS (continued)**

**12. APPROVAL OF LEGACY BENEFITS GROUP, LLC FOR DISABILITY AND LIFE INSURANCE BENEFITS**

I recommend the Board engage Legacy Benefits Group, LLC to provide volunteer benefits for whole life insurance program and short term disability on a payroll deduction voluntary basis which will be made available to all staff members.

Dr. Salvatore explained that this group will come in and work with the staff regarding a whole life insurance program as well as short term disability.

**13. APPROVAL TO INCREASE FY16 BUDGET**

I recommend the Board approve the modification of the FY2016 budget in the amount of \$700,000 for the purpose of addressing the health care liability.

Mr. Genovese explained that the funds will be pulled in from the sale of West End School and used to reduce the fund 70 liability as part of our long range plan for the self-insured model.

**14. GIFTS TO SCHOOL**

I recommend the Board accept the following gifts to schools indicated:

**Donated by:**

First Book Marketplace	3 Magic Tree House Boxed Sets of 28 Books 1 Magic Tree House Fact Tracker #8 Book 1 Magic Tree House Fact Tracker #14 Book 1 Magic Tree House Fact Tracker #15 Book
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Iphigenia S. Nicas	1 Estey of New York Upright Piano with Bench
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**H. PERSONNEL ACTION**

**Comments from the Communications/Security Committee Chair (APPENDIX H-1)**

Mr. Grant briefed the Board regarding discussions held by members of the Communications/Security Committee. Those items are contained in the agenda under Appendix H-1.

**Comments from the Operation and Management Committee Chair (APPENDIX H-2)**

Mr. Zambrano briefed the Board regarding discussions held by members of the Operation and Management Committee. Those items are contained in the agenda under Appendix H-2.

**Comments from the Instruction and Programs Committee Chair (APPENDIX H-3)**

Mr. Covin briefed the Board regarding discussions held by members of the Instruction and Program Committee. Those items are contained in the agenda under Appendix H-3.

**1. RE-INSTATEMENT OF SUSPENDED EMPLOYEE**

I recommend the Board reinstate Jeremy Julio as listed on **APPENDIX H-4.**

H. **PERSONNEL ACTION (continued)**

2. **RESIGNATION - STIPEND POSITION**

I recommend the Board accept the resignation of the following individuals:

**JOSEPH WINTER**, Middle School Summer Express Camp corridor aide, effective May 2, 2016.

3. **RETIREMENT**

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

**GERALDINE McEWEN**, Amerigo A. Anastasia School secretary, effective November 1, 2016. Mrs. McEwen has a total of 25 years of service.

**HELEN MUNLIN**, Amerigo A. Anastasia School instructional assistant, effective June 30, 2016. Ms. Munlin has a total of 15 years of service.

**FRANK SCARLATA**, District Parent Liaison/Attendance Officer, effective July 1, 2016. Mr. Scarlata has 35 years and 9 months of service.

**MARIA VIEIRA**, Morris Avenue School instructional assistant, effective June 30, 2016. Mrs. Vieira has a total of 26 years of service.

**JODY PELUSO**, High School teacher, effective June 30, 2016. Ms. Peluso has a total of 32 years of service.

**KIM BAKER**, High School teacher, effective June 30, 2016. Ms. Baker has a total of 25 years of service.

**MICHAEL SEWARD**, Groundsman, effective June 10, 2016. Mr. Seward has a total of 26 years, 8 months of service.

4. **CHANGE OF TRAINING LEVEL**

I recommend the Board approve a change in training level for the following individual effective June 1, 2016:

**DOROTHY WILLIAMS-REED**, Middle School Teacher, to move from MA to MA +30 on teacher's salary guide.

5. **PART-TIME AND STIPEND POSITIONS - 2015-2016 SCHOOL YEAR**

I recommend the Board approve/ratify the following positions for the 2015-2016 school year:

**HOME INSTRUCTORS - 2015-2016**

**Speech/Language Specialists**

Gina Bisogna

Kelly Disler

Michelle Crisci

Amanda Russo

**Rate of pay:**

\$28.84/hr.

**DISTRICT**

**Before/After School Bus Aide**

Dawasia Jones

**Rate of pay:**

\$10/hr.

**MIDDLE SCHOOL**

**6th Period** - Cheryl Scuorzo, effective January 4, 2016

**Rate of pay:**

\$4500.00

(\*to be prorated)

**H. PERSONNEL ACTION (continued)**

**6. PART-TIME AND STIPEND POSITIONS – 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend positions for the 2016-2017 school year:

**SUMMER PROGRAMS**

<b><u>CHILD STUDY TEAM - Summer Evaluations</u></b>	<b><u>As assigned</u></b>	<b><u>Rate of pay</u></b>
	<b><u>Evaluations</u></b>	<b><u>\$350.00/case</u></b>
	<b><u>Case worker</u></b>	<b><u>\$150.00/case</u></b>

**Occupational Therapist**

Luann Candelmo

<b><u>Case Conference Teachers (general &amp; special education)</u></b>	<b><u>Rate of pay:</u></b>
Kim Walker	<b><u>\$75.00/case</u></b>

**HIGH SCHOOL**

<b><u>ROTC Summer Leadership Program (June 25 - July 2, 2016)</u></b>	<b><u>Rate of pay:</u></b>
Jonathan Spare	<b><u>\$2,500.00</u></b>
William Wilson	
<b><u>Summer Band (July 25- August 15, 2016)</u></b>	<b><u>Rate of pay:</u></b>
Robert Clark	<b><u>\$3,200.00/season</u></b>

<b><u>Summer Guidance</u></b>	<b><u>Rate of pay:</u></b>
Christine Wegert (6 weeks)	<b><u>\$20.94/hr</u></b>
Joe Palumbo (4 weeks)	
Hema Solanki (4 weeks)	

<b><u>School to Work (July 5-Aug. 15, Mon-Thurs, 8:00 am-12:00 pm)</u></b>	<b><u>Rate of pay:</u></b>
<b><u>Teacher</u></b>	<b><u>\$26/hr/\$416.00/wk</u></b>
Elizabeth Parker	
<b><u>Job Coach</u></b>	<b><u>\$26/hr/\$416.00/wk</u></b>
Janette Egan	

**MIDDLE SCHOOL (July 5 - August 15, 2016 - 7:30 am - 12:30 pm - 5 hr)**

<b><u>Summer School</u></b>	<b><u>Rate of pay:</u></b>
Jamie Lynn Bazydlo (Social Studies)	<b><u>\$26/hr/\$650.00/wk</u></b>
Maureen Kmet (Math)	Phillip Mammano (ELA)
Joseph Marotta (Math)	Joanne Rohrman (ELA)
	Conover White (Science)

<b><u>Summer Band (not to exceed 80 hrs - 4 wks@20hr)</u></b>	<b><u>Rate of pay:</u></b>
Robert Stout	<b><u>\$24.21/hr</u></b>

<b><u>Guidance Counselor</u></b>	<b><u>Rate of pay:</u></b>
Jeremy Martin	<b><u>\$785.75/wk</u></b>

<b><u>Corridor Aide (7:15 am - 12:45 pm)</u></b>	<b><u>Rate of pay:</u></b>
Carlos Vega	<b><u>\$432.03/wk</u></b>

H. **PERSONNEL ACTION (continued)**

6. **PART-TIME AND STIPEND POSITIONS – 2016-2017 SCHOOL YEAR (continued)**

**MIDDLE SCHOOL (continued)**

**Substitute Teachers**

Rosalie Guzzi  
Megan Renzo-Mazza  
Ivette Ricigliano

**Substitute Corridor Aide**

Rosalie Guzzi

**MIDDLE SCHOOL EXPRESS CAMP (July 5 - July 29, 2016 Mon. to Thurs.  
8:15 am - 11:45 pm (3.5 hrs.)**

**Program Facilitator**

Doreen Regan

**Rate of pay:**

\$640.00/wk

**Teachers**

Katherine Gooch(TOH)  
Nancy O'Toole  
Robin Reinhold-Cannetto  
Vincent Vallese

Delanyard Robinson  
Jonathan Trzeskowski (TOH)  
Claudia Kaja

**Rate of pay:**

\$26/hr/\$364.00/wk

**Instructional Assistant**

Michael Viera (sped)

**Rate of pay:**

\$13.36/hr/  
\$187.04/wk.

**ELEMENTARY ENRICHMENT CAMP**

**Teachers (Full day - 8:00am - 3:00pm) [7hr]**

Sarah Meyer (TOH)  
Suzanne Noriega (TOH)  
Emily Beaver (TOH)

Cheryle Haynes (TOH)  
Michele Mauriello-Fiore

**Rate of pay:**

\$26./hr/\$364.00/wk

**Elementary VPA/PE (11:30-3:00)**

Amanda Castano  
Angela Robinson  
Judith Louis  
Anthony Magliaro, Jr.

**Rate of pay:**

\$26./hr/\$364.00/wk

**Instructional Assistants (Full day - 8:00am - 3:00pm) [7hr]**

Soledad Navarro (sped)

**Rate of pay:**

\$13.36/hr/  
\$378.08/wk

**Elementary Substitutes**

Ashley Dziuba  
Jennifer Farrell  
Dahemia Stewart

Mary Lynch  
Melissa Schiumo

H. **PERSONNEL ACTION (continued)**

6. **PART-TIME AND STIPEND POSITIONS – 2016-2017 SCHOOL YEAR (continued)**

**ELEMENTARY ENRICHMENT CAMP (continued)**

**Swim Instructors**

Kristen Catrambone  
Andrew Critelli  
Jeremy Martin  
Wallace Morales  
Elisa Perez  
Richard Ricigliano

**Rate of pay:**

\$520.00/wk

**Early Childhood Student Facilitator - (8:00-1:00)**

Tonianne Lisanti

**Rate of pay:**

\$628.50/wk

**Preschool Teachers - 8:15-11:45 am (3.5hr)**

Jennifer Campbell  
Claire Higgins

**Rate of pay:**

\$26/hr/364/wk

**Kindergarten Teachers - 8:15-11:45 am (3.5hr)**

Twana Richardson  
Juanita Southerland

**Rate of pay:**

\$26./hr/364/wk

**Preschool and Kindergarten Substitutes**

Mary Lynch  
Deirdre Murray

**Preschool and Kindergarten Instructional Assistants**

Esther Morales  
Jamie Tvrdik-Gough

**Rate of pay:**

\$13.36/hr/

\$187.04/wk

**Bus Drivers**

Kumar Beharry  
Sergio Guzman

Richard Bunce  
Melanie Rizzo

**Rate of pay:**

\$95/day/

\$380/wk

**Sub Bus Driver**

Jason Andrews

Carolyn Morris

**Bus Aides**

Jesus Galarza

**Rate of pay:**

\$9.97/hr

\$279.16/wk

**Sub Bus Aide**

Veronica Billy  
Star Cleveland  
Howard Coleman

Dorothy Bowles  
Ruby Nazon  
Michael Vieira



## **H. PERSONNEL ACTION (continued)**

Mr. Grant stated that he was extremely pleased with the talent show on Friday night but a little disappointed with the problem they had with the computer on Saturday night and asked Dr. Salvatore if he would consider allowing another day for the performance for those who did not have the opportunity to participate. Mr. Grant also stated that he strongly believed that Ron Bennett needs an assistant and that the assistant should receive a stipend.

Mr. Dangler and Mr. Covin expressed their concerns with respect to suggesting either a potential stipend recipient or creating a stipend position without going through the administrative channels.

Dr. Salvatore – I have met with the staff member regarding an additional day for the performance. With respect to the procedures for creating stipends, the employee through his or her immediate supervisor, would bring it to Central Office with justification. If the Superintendent thought it to be warranted, he would then put it on an agenda and bring it to the full Board for a vote.

Mr. Grant expressed concern that Ron Bennett has not received a stipend until this past year.

Dr. Salvatore corrected Mr. Grant, stating that Mr. Bennett has received stipends for the past 6 years for his work on his shows.

### **7. FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-5.**

### **8. STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2016-2017 school years. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Alfred University</u>	<u>Fall 2016 Semester</u>	<u>September – December 2016</u>
Marisa Irabli	PPS	Linda Trafecante School Psychologist

### **9. ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-6.**

## **I. STUDENT ACTION**

### **1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

I. **STUDENT ACTION (continued)**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3**.

4. **PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2015 – 2016 SCHOOL YEAR**

I recommend the Board approve/ratify the placement of, and provide transportation for the 2015-2016 school year for the following out of district students:

**COASTAL LEARNING CENTER**  
**HOWELL, NEW JERSEY**

Tuition: \$11,160.66  
Transportation  
Effective Dates: 4/25/2016 to 6/22/2016

ID# 5539663745, non-classified student

**CPC/HIGH POINT ELEMENTARY SCHOOL**  
**MORGANVILLE, NEW JERSEY**

Tuition: \$12,690.00  
Transportation  
Effective Dates: 4/25/2016 to 6/17/2016

ID#: 1030069857, classified as Eligible for Special Education and Related Services

**HAWKSWOOD SCHOOL**  
**EATONTOWN, NEW JERSEY**

Tuition: \$7,829.20  
Transportation  
Effective Dates: 5/11/2016 to 6/13/2016

ID#: 2656919830, classified as Eligible for Special Education and Related Services

**MOESC-CHOICE ALTERNATIVE PROGRAM**  
**TINTON FALLS, NEW JERSEY**

Tuition: \$6,450.00  
Transportation  
Effective Dates: 4/4/2016 to 6/30/2016

ID# 5897876103, non-classified student

**RUGBY SCHOOL**  
**WALL, NEW JERSEY**

Tuition: \$10,289.78  
Transportation  
Effective Dates: 5/11/2016 to 6/22/2016

ID#: 8144527619, classified as Eligible for Special Education and Related Services

5. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

April 27, 2016

**RESIGNATION - CONTRACTUAL POSITION**

Kourtney Dillon, Gregory School teacher, effective June 30, 2016. This should have read April 29, 2016.

Sarah Meyer, Middle School Language Arts teacher, effective June 30, 2016. Ms. Meyer is rescinding her resignation for June 30, 2016.

**RETIREMENT**

Gina Egidio, High School teacher, effective July 1, 2016. Ms. Egidio has a total of 32 years of service. This should have read 35 years.

**PART-TIME AND STIPEND POSITIONS**

Summer Programs - 2016 - 2017 - Elementary Summer Camp - Full Day Teachers  
Cari Rock and Christina Marra. This should have read half day - morning sessions.

Summer Programs - 2016 - 2017 - Elementary Summer Camp - Full Day Teachers  
Remove Maureen Kmet, This should have read Middle School Summer School.

Summer Programs - 2016-2017 - Elementary Summer Camp - Elementary Substitute Teacher - Alexander Ferretti. This should have read Full Day Teacher; Jennifer Noone. This should have read Full Day Teacher

Summer Programs - 2016-2017 - Elementary VPE & PE Camp - (11:30 am - 3:00 pm)  
Cheryle Haynes - This should have read Full Day Teacher

**INSURANCE PROPOSALS - 2016 – 2017**

That the Board approve Selective Insurance Company for the 2016 - 2017 school year for coverage for Public Official Bonds at a cost not to exceed \$1,920 and Commercial Crime Policy at a cost not to exceed \$1,797. This represents a 0% increase over 2016. This should have read Public Official Bonds at a cost not to exceed \$2,281 - the Treasurers bond is in effect from March 1, 2016 through June 30, 2017.

**RESOLUTION FOR THE ADOPTION OF THE 2016-2017 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET**

Budgeted fund balance - \$493,000; Other financing sources - \$1,350,000. This should have read - Budgeted fund balance - \$2,378,616; Other financing sources - \$0.

**TRANSPORTATION RENEWALS - 2016 - 2017 SCHOOL YEAR**

Contractor - Jay's - In district routes - \$1,015,218 which did not include bus aides. This should have read \$1,188,018.00 which includes bus aides.

5. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

March 23, 2016

**APPROVAL OF AGREEMENT WITH WILLIAM PATERSON UNIVERSITY**

That the Board approve the agreement with William Paterson University to designate the George L. Catrambone School and the Middle School as Professional Development Schools and members of the Professional Development School Network. The agreement will, to name a few terms, provide school faculty to work with WPU teacher education candidates; participate in the governance of the College's PDS Network and the PDS will host on-site pre-service courses for WPU teacher education candidates designed to enhance the application of academic coursework to actual teaching practices. The agreement will remain in effect from March, 2016 until June 30, 2016 at a total cost not to exceed \$8,000 which will be paid for by Title III funds. This should have read the George L. Catrambone School only; the dates are May, 2016 through August 31, 2016; the total cost not to exceed \$4,000.

**J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

**DISCUSSION**

Dr. Salvatore spoke to the Board regarding closing schools for all staff on Friday, May 27, 2016 due to the fact that we did not use up all of our snow days in the original school calendar.

Dr. Salvatore – In the past we have allowed 12 month employees to take advantage of this as well. There was some confusion with respect to that day off. I received a call from the union regarding their 12 month members.

Mr. Covin – I feel that our staff members do a lot of work and even when they are technically off, they still continue to work with respect to district operations. I think it's a good idea to reward the staff by giving 12 month employees off since the schools are closed already.

Motion was made by Mr. Covin, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (6).

Ayes (8), Nays (0), Absent (1) Mrs. Widdis

6. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 8:40 P.M.**

That the Board approve the following Resolution -

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

6. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 8:40 P.M. (continued)**

**WHEREAS**, the Long Branch Board of Education wishes to discuss **negotiations** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

**NOW, THEREFORE, BE IT RESOLVED**, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes                8  
Nays:              0  
Absent:            1 (Mr. Grant)  
Date:               May 24, 2016

The Board returned to open session at 8:53 P.M.

**ROLL CALL**

Mrs. Widdis – President - absent	Mr. Grant	Mr. Parnell
Mr. Dangler - Vice President	Dr. Critelli - absent	Mr. Covin
Mrs. George - absent	Mr. Zambrano	Rev. Bennett - absent

**K. ADJOURNMENT – 8:53 P.M.**

There being no further discussion, motion was made by Mr. Parnell, seconded by Mr. Covin and carried by roll call vote that the Board adjourn the meeting at 8:53 P.M.

Ayes (5), Nays (0), Absent (4) Mrs. Widdis, Mrs. George, Dr. Critelli and Rev. Bennett

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary